

# **The American University Club Council Constitution**

## **ARTICLE I - NAME**

### Section 1 – Name

The name of this body shall be the American University Club Council, hereafter referred to as the AUCC.

## **ARTICLE II – AFFILIATION**

### Section 1 – Affiliation

The AUCC is a recognized, chartered student governance organization that is directly funded by the undergraduate Student Activity Fee and falls under the Center for Student Involvement (CSI).

## **ARTICLE III – PURPOSE**

### Section 1 – Purpose

The purpose of the AUCC is to

- (a) fund all undergraduate clubs recognized by CSI and that fall under the appropriate classification;
- (b) provide programmatic support for all recognized clubs; and
- (c) serve as the primary arbiter of disputes between such clubs or within club leadership.

## **ARTICLE IV – ADHERENCE OF AUCC BYLAWS**

### Section 1 – Compliance

The AUCC shall adhere to its own Bylaws. The Bylaws will specify upon topics referenced in this Constitution.

## **ARTICLE V – MEMBERSHIP**

### Section 1 – Chair

The AUCC membership shall consist of one chairperson who shall facilitate the operations and administration of AUCC. The specific responsibilities of this role are outlined in the Bylaws.

### Section 2 - Finance Director

AUCC shall have one Finance Director who shall facilitate the financial operations of the organization. The specific responsibilities of this role are outlined in the Bylaws.

### Section 3 - Outreach and Marketing Director

AUCC shall have one Outreach and Marketing Director who shall be responsible for the marketing and image of the organization. The specific responsibilities of this role are outlined in the Bylaws.

### Section 4 – Caucus Representation

Caucus Representation shall be as described by Article II of the Bylaws.

## **ARTICLE VI – ADVISOR**

### Section 1 – CSI Advisor

An Assistant Director in CSI t will serve as primary advisor to the AUCC.

### Section 2 - Graduate Assistant Advisor

The Graduate Assistant for Undergraduate and Graduate Clubs shall act as a secondary advisor to the AUCC.

### Section 3 – Advisor Duties

The advisor shall advise the AUCC in their execution of their responsibilities, provide feedback to the organization, and be aware of the organization's financial status.

## **ARTICLE VII – VOTING**

### Section 1 – Quorum

Quorum shall be fifty percent plus 1 (50%+1) of the total voting AUCC membership, with at least fifty percent plus 1 (50%+1) of the caucus representatives present.

### Section 2 – Members

Each member of the AUCC will have one vote, with the Chair or Finance Director voting only to break a tie.

## **ARTICLE VIII – PARLIAMENTARY PROCEDURE**

### Section 1 – Parliamentary Procedure

Robert's Rules of Order, Newly Revised shall be followed by the AUCC in all cases involving parliamentary procedure when they do not conflict with this Constitution.

### Section 2 – Suspension of Rules

Parliamentary procedure, with the exception of this Constitution, may only be suspended by two-thirds vote of the AUCC.

## **ARTICLE IX – LEAD TEAM**

### Section 1 - Composition

The Lead Team shall consist of the Chair and Finance Director of AUCC.

## **ARTICLE X – CLUB CLASSIFICATIONS**

### Section 1 – Club Status

Clubs shall achieve recognized status through approval by CSI.

### Section 2 – Association Status

Recognized clubs may apply for association status through the process as described in the Bylaws or as outlined by CSI.

## **ARTICLE XI – FINANCIAL ISSUES**

### Section 1 – Funding Limits

No club may receive more than 5% of the total AUCC yearly budget as their allocation.

### Section 2 – Funding Restrictions

Clubs have restrictions in their expenditures as determined by the AUCC Funding Principles.

## **ARTICLE XIII – AMENDMENTS**

### Section 1 – Procedure

Amendments to this Constitution must be passed by two-thirds of the AUCC..

## **ARTICLE XIV – DEFINITIONS**

### Section 1 – Agreement

Agreement is the amount of money in the budget process that is agreed upon by the AUCC in addition to the Fundraised Rollover to be used to run the club or association.

### Section 2 – Fiscal Rollover

Fiscal Rollover is the amount of money leftover in a club's account from the previous fiscal year that was not money raised from external sources.

### Section 3 – Fundraised Rollover

Fundraised Rollover is defined as money leftover in a club's account from the previous fiscal year that was generated from external (i.e., not the AUCC) sources.

### Section 4 – Allocation

Allocation is the agreement, minus Fiscal Rollover, plus Fundraised Rollover, and is the amount transferred from the AUCC to the club.

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